



City of Tavares
Department of Planning, Zoning & Development

RIGHT-OF-WAY UTILIZATION PERMIT

PERMIT NUMBER : _____ (Assigned by City of Tavares) Date ____/____/____

Road Name: _____

Road Number: _____

Section _____ Township _____ Range _____

Applicant: _____ Telephone: _____

Mailing Address: _____

Contractor: _____ Telephone: _____

Mailing Address: _____

Description of Work: _____

Start Date of Construction: _____ Length of Time for Construction ____ Days

A letter of notification was mailed to the following utilities on _____:

Applicant declares that the location of all existing underground and aerial utilities has been determined, and that the requirements and conditions on the reverse side have been read:

Applicant Signature

Applicant Name & Title

_____/_____/_____
Date

APPROVALS:

Fire Department: _____

Police Department: _____

Public Works: _____

Sewer Department: _____

Planning & Zoning: _____

Final Inspection ____/____/____

Water Department: _____



SUBMITTAL REQUIREMENTS:

1. Completed Application
2. Construction drawings showing (3 sets) (1 Set if digitally submitted)
 - a. Width of road
 - b. Width of Right-of-Way
 - c. Distance from centerline of road
 - d. Location of EXISTING and NEW utilities
 - e. Distance from edge of road
3. Typical cross section(s) of installation showing vertical distance above and/or below the ground.
4. Location or vicinity map showing proximity to intersections, bridges, railroad crossings and other physical features.
5. All permit applications must demonstrate that the proposed improvements conform to the right-of-way utilization requirements of the City of Tavares Land Development Regulations.

CONDITIONS:

1. Appurtenances, landscaping, and City infrastructure damaged or removed from right-of-way to facilitate construction shall be returned to original condition by the contractor at his/her expense.
2. The construction and maintenance of this utility shall not interfere with the property and rights of the prior applicant.
3. Where possible, excavation will not be allowed within four (4) feet from the edge of the pavement.
4. The City shall be notified twenty-four (24) hours in advance of starting work. All operations shall be discontinued before sunset unless specifically authorized. All open excavations and excavated material shall be identified with appropriate hazard warning devices.
5. All traffic detours will be restricted to the limits of the right-of-way with necessary flagmen and marking devices. A traffic detour or lane closure shall require special approval of the Tavares Police Department.
6. All utility construction and maintenance shall be performed with proper shoring, barricades and maintenance of traffic signage in accordance with the *Manual of Uniform Traffic Control Devices*, with the regulations of the Florida Industrial Safety Board, and the Florida Department of Transportation *Safety Manual*.
7. In the case of noncompliance with the City of Tavares requirements, a Stop Work order may be issued and this permit may be suspended. The construction or facility shall be brought into compliance or removed from the right-of-way at no expense to the City before work may continue.
8. The City shall not be responsible for damages to any structure placed in the right-of-way. Structures placed within the right-of-way shall be properly maintained, adequately visible and properly delineated to prevent damage due to normal maintenance of the right-of way.
9. It is expressly stipulated that this permit is a license for permissive use only and that placing facilities upon public property pursuant to this permit shall not operate to create or vest any property right in such holder.
10. It is understood and agreed that the rights and privileges herein set out are granted only to the extent of the City of Tavares' right, title and interest in the land to be entered upon by the holder, and the holder will, at all times, assume all risk of indemnify, defend, and save harmless the City of Tavares from and against any and all loss, damage, cost or expense arising in any manner on account of the exercise or attempted exercise by said holder of the rights and privileges of the permit.